

Aktivering av utökad behörighet på Kemicentrum

Information desk

Datum

Kortnummer

Visitor

Employee

Student

Contractor

Kommentar

Department

Önskad behörighet

Exjobbare Hus 1

Exjobb 7-18 Hus 2

Personal Hus 3

Entreprenör Hus 4

Hus 5

Avd/inst/motsv

Behörigheten intygas

Prefekt/avd.förstärare eller
motsvarande

Start datum

Giltigt t.o.m

Namnförtydligande

Personal information

First name

Last name

Birthdate

Year-month-day-XXXX

Phone nr

E-mail adress

Rules for authorization of key cards

-The key card is a valuable document and may not be lent to someone else.

-A stolen or lost key card must immediately be reported to the information desk in order to inactivate the card.

-Individuals present at Kemicentrum after working hours, i.e. when all outer doors are locked, must be prepared to show valid identification on the request of security guards or personnel belonging to Kemicentrum. One has to be aware of the fact that passage through doors with key card readers is registered with indication of route and time.

-It is important that everyone ensures that locked doors remain locked after passage.

-It is important that unauthorized individuals won't be granted access to locked areas.

Remember that a presented card may be stolen or found.

The above written
rules are approved
and the card/access
is recieved by:
